Anahuac Municipal Development District

Minutes

Regular Meeting

September 19, 2017

PRESENT:

Danny Thompson Chairperson

Janice Jircik Vice-Chairperson

Natalyn Royer Secretary-Treasusrer

Bill Stults Member

Brandi Brown Member

GUESTS:

Annette Abernathy Office Manager – AMDD

Agenda Item 1: Chairman Danny Thompson called the meeting to order at

6:00 p.m. with a quorum present.

Agenda Item 2: Discussion and possible action concerning the Lake Anahuac City Park/Boat Ramp Project was tabled due to the presenter, Mr. Richard Lassister, being unable to attend. This item will be moved to the next regular meeting or a called special meeting in the future.

Agenda Item 3: A proposal for audit of AMDD was received from Mr. Garry Ratliff of Ratliff and Genthro CPA firm for a tentative amount of $5,800, not to exceed $9,180, based on work provided. Audit would begin approximately October 16, 2017 with audit reports submitted no later than January 31, 2018. Motion was made by Natalyn Royer, seconded by Brandi Brown, to accept this proposal as presented. All in favor, motion carried.

Agenda Item 4: Concerning renewal of Director Danny Thompson and Director Natalyn Royer, motion was made by Bill Stults, seconded by Brandi Brown, to renew Director Thompson and Director Royer for a two year term (2017 – 2019) as Board Members for AMDD. All in favor, motion carried.

Agenda Item 5: Discussion was entered into concerning the Business Grant

Donation Program offered by AMDD. After thorough review of this program, motion was made by Bill Stults, seconded by Natalyn Royer, to discontinue this program. All in favor, motion carried.

Agenda Item 6: A discussion ensued concerning the Inter-local Agreement that was presented to AMDD for review from City Attorney Richard Baker in reference to the removal/demolition of dilapidated structures within the City of   
Anahuac. All directors stated this agreement for review contained more requirements than previously discussed by AMDD and the City of Anahuac. Motion was made by Janice Jircik, seconded by Brandi Brown, to consider applications for this program on a case-by-case basis in lieu of entering into the Inter-local Agreement. The City of Anahuac would be required to submit a donation grant request for each building to be removed at which time directors would revisit requirements for approval. City must provide all necessary documentation showing the building has been cleared for removal/demolition with the donation grant request. All in favor, motion carried.

Agenda Item 7: The budget for 2017 – 2018 was presented by Treasurer Natalyn Royer. All line items were reviewed by directors. As previously discontinued in agenda item 5, the “Business Grant Program” line Item must be omitted. Motion was made by Janice Jircik, seconded by Brandi Brown, to approve the budget as presented after line item “Business Grant Program” is removed. All in favor, motion carried.

Agenda Item 8:

1. Director Thompson briefly discussed the Anahuac Boat Ramp and Kayak Launch Ramp, stating that work would begin soon on the engineering phase.
2. Director Stults informed the board that over 450 hits had come in on the new website. An advertising campaign would be presented in the future.

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1. Concerning the AMDD bank account, Director Thompson has been in contact with Debbie Stanley from Post Oak Bank on several occasions. Annette Abernathy received a verbal offer of 1% interest on a CD for 1 year with .20% on an interest bearing checking account from Mrs. Stanley. These are standard rates offered to account holders. Mrs. Abernathy was asked to check with Anahuac National Bank for their interest bearing rates.
2. Annette Abernathy read a thank you note from Chambers County Library System thanking AMDD for their donation to the summer reading program. A book entitled “Lola Gets a Cat” was placed in the library in recognition for the donation.

Agenda Item 9: After a review of the Minutes for August 2017 and Special Meeting Minutes for September 5, 2017, motion was made by Brandi Brown, seconded by Bill Stults, to approve the minutes as presented. All in favor, motion carried.

Agenda Item 10: After a review of the accounts payable and bank statement for August 2017, motion was made by Janice Jircik, seconded by Bill Stults, to approve the statements as presented.

Agenda Item 11: There being no further business, meeting adjourned at

6:50 p.m.

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Danny Thompson, Chairperson

Attest:

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Janice Jircik, Vice-Chairperson

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