

Anahuac Municipal Development District
Minutes
Regular Meeting
August 15, 2023

PRESENT:

Michael Morehead
Sean Perry
Janice Jircik
Monica Rodriguez

Vice-Chairman
Secretary-Treasurer
Member
Member

GUESTS:

Dr. Ira Echols
Chris Jircik
Rhonna Perry
Sue Hawthorne
Annette Abernathy

Action Committee - AMDD
Citizen
Citizen
Reporter – The Progress
Office Manager - AMDD

ABSENT:

Kenneth Miller

Chairman

Agenda Item 1: Vice-Chairman Morehead called the meeting to order at 6:02 p.m. with a quorum present.

Agenda Item 2: Comments from Citizens – No comments were presented.

Agenda Item 3: After review of the Regular Meeting Minutes for July 18, 2023, motion was made by Director Rodriguez, seconded by Director Jircik, to approved the minutes as presented. All in favor, motion carried.

Agenda Item 4: Upon review of the accounts payable and bank statement for July 2023, motion was made by Director Jircik, seconded by Director Rodriguez, to approve the bank statement and accounts payable as presented. All in favor, motion carried.

Agenda Item 5: Funds to provide shelving materials for the Lily of the Valley Church pantry and clothing center in conjunction with United Way providing the labor to install the shelving was then discussed. Motion was made by Director Jircik, seconded by Director Perry, to allocate \$2,500 towards this project with the following stipulations: (1) 3 bids be secured for carpentry work needed prior to installation (2) Materials list with cost of materials (3) All materials invoices be paid directly by AMDD from invoices presented. Directors requested Annette Abernathy check into the possibility of United Way helping with the cost of the materials. All in favor, motion carried.


Agenda Item 6: A materials and labor invoice was presented for the repair of the walk-over bridge at Anahuac Elementary School from Melissa Thomas. After discussion, motion was made by Director Jircik, seconded by Director Perry, to reimburse Mrs. Thomas in the amount of \$1,272.09 for the repairs. All in favor, motion carried.

Agenda Item 7: Discussion, updates and possible action:


- a. Summer Job Training Program – A summary of the completed program was then presented. A social gathering was held on July 26, 2023, with students, their families, and the business owners that participated in the program. Susan LaBlanc presented each student as well as AMDD with an official resolution from State Representative Terry Leo- Wilson for the success of the program. Director Jircik suggested AMDD look into increasing the number of students and businesses participating by decreasing the hours worked to 20 hours per week for next year.
- b. Splash Pad - Director Morehead and Annette Abernathy will canvass the area for possible locations for the shade coverings and tables and send those locations to Samantha Humphrey who will request approval from the Historical Commission.
- c. Swing sets – Fort Anahuac Park/Carver Park – Commissioner Gore has asked to postpone the installation of the swing sets until the new Parks and Recreation Director comes on board the middle of September.

- d. Decorative Arch Railings - TxDOT has notified AMDD that this project has been denied. It does not comply with safety requirement regulations.
- e. Grant Application and Criteria - Director Rodriguez stated that she is still in the process of digitizing the grant application and criteria requirements and when complete they will be placed on the AMDD web site for access.

Agenda Item 8: There being no further business, meeting adjourned at 6:45 pm.



Michael Morehead
Vice-Chairman



Janice Jircik
Board Member