ANAHUAC MUNICIPAL DEVELOPMENT DISTRICT

Minutes

Special Meeting

September 5, 2017

PRESENT:

Danny Thompson Chairperson

Janice Jircik Vice-Chairperson

Bill Stults Member

Brandi Brown Member

ABSENT:

Natalyn Royer Secretary-Treasurer

GUESTS:

Robert Reeves Berdena Mgt Group

Annette Abernathy AMDD Office Manager

Agenda Item 1: Chairman Danny Thompson called the special meeting to order at 6:03 p.m. with a quorum present.

Agenda Item 3: Discussion of the AMDD audit for 2016, was moved up in the order while waiting for Mr. Robert Reeves to arrive at this meeting. In the August 2017 board meeting, directors approved hiring Mr. Garry Ratliff of Ratliff and Genthro CPA Firm of Baytown to conduct this audit. After further discussion of this matter, Director Thompson made motion to reopen the bid to other firms in case Mr. Ratliff is unable to perform this audit. Motion was seconded by Director Stults. All in favor, motion carried.

Agenda Item 2: Discussion then proceeded concerning the boat ramp project. Director Thompson welcomed Mr. Robert Reeves of Berdena Mgt Group. Mr. Reeves began by giving an overview of the design phase of this project that was presented to the board in April 2017. Mr. Reeves explained that this project would be presented in three phases which include (1) design, (2) bid, and (3) build. Directors informed Mr. Reeves that the fish cleaning station, lighting for the area, as well as landscape architecture which included the parking area had been re-evaluated and would no longer be included in this project. Considering these changes, Mr. Reeves stated he would submit a revised bid to them which would lower the original cost for the design phase originally submitted. He planned to have this recalculated and submitted by the following day. Directors will review the revised bid and give verbal approval before Mr. Reeves begins the design phase. At this time a check for 50% of the cost of the design phase would be prepared for Berdena Group. Motion was made by Director Janice Jircik, seconded by Director Brandi Brown, to approve the design phase of the contract with Berdena Mgt Group contingent upon changes made as noted above.

Agenda Item 4: There being no further business, motion was made by Janice Jircik, seconded by Bill Stults, to adjourn the Special Meeting of the Anahuac Municipal Development District at 6:48 p.m. All in favor, motion carried.

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Danny Thompson, Chairperson

ATTEST:

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Janice Jircik, Vice-Chairperson

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