

Anahuac Municipal Development District
Minutes
Regular Meeting
February 19, 2019

PRESENT:

Janice Jircik
Bill Stults
Natalyn Royer
Danny Thompson
Kenneth Miller

Chairperson
Vice-Chairperson
Secretary-Treasurer
Member
Member

GUESTS:

Sue Hawthorne
Tisha Miller
Annette Abernathy

Reporter – The Progress
Visitor
Office Manager – AMDD

Agenda Item 1: Chairperson Janice Jircik called the meeting to order at 6:29 p.m. with a quorum present.

Agenda Item 2: Comments from citizens: no citizen comments were presented.

Agenda Item 3: Newly appointed board member Kenneth Miller was welcomed by the board. All directors expressed their appreciation for his willingness to devote his time to the improvements of the City of Anahuac. They stated they all looked forward to working with him on future projects.

Agenda Item 4: Renewal of the sponsorship of Anahuac Youth Sports Organization was then discussed. Motion was made by Director Royer, seconded by Director Stults, to renew the sponsorship at a cost of \$200 for the 2019 season. All in favor, motion carried.

Agenda Item 5: Discussion proceeded on update of the bylaws for AMDD. Director Stults presented suggested changes for consideration. After a lengthy review of the document with input from all directors, motion was made by Director Royer, seconded by Director Thompson, to approve the bylaws with all revisions as noted. All in favor, motion carried.

Agenda Item 6: The annual audit of financials was then discussed at length. There being no legal requirement for a yearly audit by a municipal principalty as stated by Texas Municipal League attorney, motion was made by Director Royer, seconded by Director Stults, to perform an audit every third year. The first audit was performed for the year ending 2017, making the next audit due year-end 2020. All in favor, motion carried.

Agenda Item 7: General discussion.

- a. Directors reviewed the signature card requirements for AMDD. Motion was made by Director Royer, seconded by Director Thompson, that all directors, with exception of the secretary/treasurer, be authorized to sign on the checking account. Furthermore, all directors would be required to sign when cashing in any amount pertaining to Certificate of Deposit holdings by AMDD. All in favor, motion carried.
- b. Chairperson Jircik then updated directors on the status of the Anahuac Logo project being considered by the City of Anahuac. Directors agreed to table this item until more information is received.
- c. An update on the dilapidated trailer at 1409 Beaumont was then discussed. Director Stults informed the board that the coordinator of the project, Raymond Anders, stated that progress is being made and the fire department plans their controlled burn in the near future pending weather and available personnel to carry out the job.
- d. Annette Abernathy then gave an overview of information received from Sales Tax Assurance concerning collection of unpaid/delinquent sales tax revenues for AMDD. Paula Barr, representative for Sales Tax Assurance and agent for the City of Anahuac and AMDD, plans to attend a future board meeting and report all information she has gathered.

Agenda Item 8: Motion was made by Director Stults, seconded by Director Royer, to enter into closed session concerning Anahuac Boat Dock Project. All in favor, motion carried. Closed session opened at 7:40 p.m.


At 8:01 p.m. motion was made by Director Royer, seconded by Director Thompson, to reconvene discussion of Anahuac Boat Dock project. Motion was made by Director Thompson, seconded by Director Royer, to request AMDD Attorney Richard Baker send a letter to Robert Reeves, owner of Berdena Management Group, to require completion of contract 21 days from postmark date of letter in lieu of termination of any agreement with Robert Reeves, owner of Berdena Management Group.

In addition, Directors authorized Annette Abernathy to begin bid/quote process for completing the project as intended from interested companies should the above criteria not be met by Robert Reeves, owner of Berdena Mgt Group. All in favor, motion carried.

Agenda Item 9: After a review of the minutes for January 15, 2019, motion was made by Director Royer, seconded by Director Stults, to approve the minutes as read.

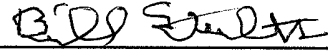
Agenda Item 10: After review of the accounts payable and bank statements for January 2019, motion was made by Director Stults, seconded by Director Jircik to approve the accounts payable and bank statement as presented. All in favor, motion carried.

Agenda Item 11: There being no further business, meeting adjourned at 8:10 p.m.



Janice Jircik
Chairperson

ATTEST:



Bill Stults
Vice-Chairperson