

Anahuac Municipal Development District
Minutes
Regular Meeting
June 20, 2023

PRESENT:

Kenneth Miller	Chairman
Michael Morehead	Vice-Chairman
Sean Perry	Secretary-Treasurer
Janice Jircik	Member
Monica Rodriguez	Member

GUESTS:

Dr. Ira Echols	AMDD Action Committee
Tish Miller	AMDD Action Committee
Chris Jircik	Citizen
Sue Hawthorne	Reporter – The Progress
Annette Abernathy	AMDD Office Manager

Agenda Item 1: Chairman Miller called the meeting to order at 6:00 p.m. with a quorum present.

Agenda Item 2: Comments from Citizens – No comments were presented.

Agenda Item 3: After review of the Regular Meeting Minutes for May 16, 2023, motion was made by Director Jircik, seconded by Director Rodriguez, to approve the minutes as presented. All in favor, motion carried.

Agenda Item 4: Upon review of the accounts payable and bank statement for May 2023, motion was made by Director Jircik, seconded by Director Miller, to approve the bank statement and accounts payable as presented. All in favor, motion carried.

Agenda Item 5: After review of the bylaws for AMDD, no changes were requested by directors.

Agenda Item 6: After discussion of increasing the Donation Grant maximum allowed, motion was made by Director Jircik, seconded by Director Morehead, to increase the limit from \$300 to \$1,000. Directors requested the application form and the criteria requirements be reviewed by all directors and discussed at the next board meeting. All in favor, motion carried.

Agenda Item 7: Directors tabled hiring a grant writer at this time until a project has been approved that would require substantial funding assistance. Director Jircik requested that Attorney Richard Baker be contacted to verify that AMDD can apply for a project grant if the project will be officially turned over to the recipient of the project after completion.

Agenda Item 8: Directors reviewed the current rules/policies prepared by the City concerning the LED Digital Sign. Directors Jircik and Perry stated they would place this on the City agenda for their next meeting to review/update this policy. Chairman Miller stated he will attend the next City Council Meeting to comment on AMDD's original plans for use of the sign for the community.

Agenda Item 9: Motion was made by Director Jircik, seconded by Director Morehead, to approve up to \$10,000 for the purchase of a swing set, excluding installation, for Carver Community Park. All in favor, motion carried.

Agenda Item 10: After discussion of the Summer Job Training Program, motion was made by Director Rodriguez, seconded by Director Miller, to retroactively increase the hourly pay for the students from \$8.00 per hour to \$10.00 per hour. This wage will match the wages paid by Chambers County for their summer job program. All in favor, motion carried.

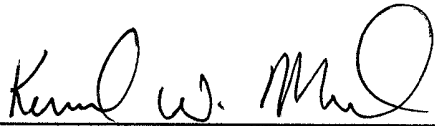
Agenda Item 11: Discussion, updates and possible action.

- a. Director Miller suggested placing a plaque to recognize AMDD helping to provide the splash pad as well as a sign showing the hours of operation. More information will be presented at the next board meeting concerning the signage. Director Morehead stated he has had many inquiries about seating and shade at the splash pad. Annette Abernathy stated that she has been researching picnic tables as well as canvas coverings for that area.

Director Morehead agreed to assist in this search and bring back suggestions to the council at the next meeting.

- b. Concerning the swing set to be placed at Fort Anahuac Park, authorization was received from the Texas Historical Commission stating that this project has been approved and can move forward at this time. Motion was made by Director Jircik, seconded by Director Morehead, to set a limit of \$25,000 for purchase of the Carver Swing set and the Fort Anahuac Park swing set, excluding installation, which is an increase due to possible inflation. All in favor, motion carried.
- c. Director Morehead stated concerns on the excessive sand that covers the splash pad and how that may affect the painting. Kirk Sherman, Parks and Recreation Director, stated that they have not been able to get to the grass and barrier project as yet.
- d. Discussion to place a fence at Carver Park dividing the park from the canal for safety purposes as well as a sign to indicate AMDD's gift of providing the swing set ensued. Samantha Humphrey, Economic Development Director for the County, will be contacted for possible assistance.
- e. A suggestion was received from citizen, A. Lynette Parsons, to have banners of deceased and living veterans made to hang on light poles within the city. She observed this program in Kountze, Texas. Several directors suggested this might be a good fundraiser for several organizations within the city. More information will be gathered and passed onto interested organizations.
- f. Director Perry suggested another LED light be installed to shine on the Above Ground Water Tank to better light the Travis Mural for better night view. This purchase is within the budgeted amount for lighting and will be considered.
- g. A formal letter of request was sent to Roberto Rodríguez, Area Engineer for Txdot, for consideration of decorative arch railings for the bridge crossing the canal at HW 563 and Miller Street. They will analyze and get back to us.
- h. A check for \$284.12 was presented to Dr. Ida Echols to purchase a banner for the Juneteenth parade. Reporter Slue Hawthorne took a picture of Dr. Echols and the board for the Progress.
- i. Director Miller and wife, Tisha, Dr. Echols and Annette Abernathy signed up to attend the Economic Development Summit on July 13, 2023, at Whites Park.

Agenda Item 12: There being no further business, meeting adjourned at 7:30 p.m.



Kenneth Miller
Chairman

ATTEST:



Michael Morehead
Vice-Chairman