

Anahuac Municipal Development District
Minutes
Regular Meeting
October 16, 2018

PRESENT:

Janice Jircik
Natalyn Royer
Bill Stults

Vice-Chairperson
Secretary-Treasurer
Member

ABSENT:

Danny Thompson
Brandi Brown

Chairperson
Member

GUESTS:

Sue Hawthorne
Annette Abernathy

Reporter – The Progress
Office Manager – AMDD

Agenda Item 1: Vice-Chairman Janice Jircik called the meeting to order at 6:00 p.m. with a quorum present.

Agenda Item 2: Directors reviewed the suggested revisions to the bylaws of AMDD. The item was tabled until the November meeting to allow all directors to review and take action.

Agenda Item 3: Director Stults gave an update on the progress of the dilapidated building project. He stated that Mark Pagels and Raymond Anders, representing the Ministerial Alliance, had come forward to offer their assistance in removal of the dilapidated house at 1107 Canal Street. They request no payment other than fuel and minor miscellaneous expenses for their work. Motion was made by Natalyn Royer, seconded by Janice Jircik, to allow up to \$1,000 for expenses incurred. All in favor, motion carried. A removal start date of October 26th has been set. The Probation Department of Chambers County has been contacted for assistance in the removal. The Leo Club within in Anahuac High School will be contacted for help should the need occur.

Agenda Item 4: Director Stults gave an overview of his discussion with William Grigsby, City Administrator, concerning possible ideas to beautify the City of Anahuac. Suggestions made by Director Stults included possible murals to be painted on several large office/vacant building walls within the City by students of AISD, camouflaging the water treatment plant as you enter the City of Anahuac with landscaping or other means, cleaning out the drainage pipes to allow water flow during heavy rains, and performing general cleanup to enhance and grow the City of Anahuac. He stated that their visit was very productive and he looks forward to AMDD and the City of Anahuac collaborating on ventures to advance the growth of our City.

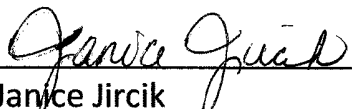
Agenda Item 5: General discussion, updates, etc.

- a. Director Stults informed the board that the remaining pilings that will support the installation of the cement slabs that will form the ramp have been put in place. The remainder of the slabs for the extension of the ramp are to be delivered in the near future and the ramp will be put in place.
- b. Annette Abernathy reported that Sales Tax Assurance sent an update of their progress showing that 89 existing permits and new permit requests have been reviewed and three taxpayers required corrective action. Paula Barr, Director of Client Services for Sales Tax Assurance, has reported their findings to the Office of the Texas Comptroller of Public Accounts and are awaiting confirmation of the TCPA's agreement with their findings. She will keep us informed of any new findings and continue to review the remaining permits.
- c. Annette Abernathy informed the board that full payment for the digital running clock has been sent to Athletic Supply, Inc. The original clock that was received in March 2018, was defective. A replacement clock was received in September 2018; therefore, full payment was made.

Agenda Item 6: After review of the minutes for September 18, 2018 and Special Meeting October 3, 2018, motion was made by Natalyn Royer, seconded by Bill Stults, to approve the minutes as presented. All in favor, motion carried.

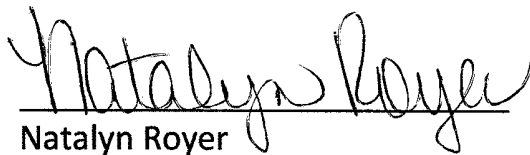
Agenda Item 7: After review of the accounts payable and bank statement for September 2018, motion was made by Bill Stults, seconded by Janice Jircik, to approve the accounts payable and bank statement was presented. All in favor, motion carried. Natalyn Royer requested that directors begin reviewing the budget for the coming year as it will be an agenda item for the November meeting. She stated that her plans are to incorporate the budget as well as the accounts payable into the Quick Books Program for better control and oversight of the financial status of AMDD.

Agenda Item 8: There being no further business, meeting adjourned at 6:30 p.m.



Janice Jircik
Vice-Chairperson

ATTEST:



Natalyn Royer
Secretary-Treasurer