

Anahuac Municipal Development District
Minutes
Regular Meeting
April 17, 2018

PRESENT:

Danny Thompson
Janice Jircik
Natalyn Royer
Bill Stults

Chairperson
Vice-Chairperson
Secretary-Treasurer
Member

ABSENT:

Brandi Brown

Member

GUESTS:

Sue Hawthorne
Sheryl Shaw

Reporter – The Progress
President – CC Historical
Commission

Gilbert Speights

Vice-Chairman Historical
Commission

Bobby Scherer

Historian – Historical
Commission

Annette Abernathy

Office Manager – AMDD

Agenda Item 1: Chairman Danny Thompson called the meeting to order at 6:00 p.m. with a quorum present.

Agenda Item 2: A discussion was held concerning the pending grant approved for the amount of \$10,000 to Chambers County Historical Commission in April 2016, toward the erection of a bronze monument in Fort Anahuac Park. Recognizing Chambers County has approved \$255,000 from the Hotel Occupancy Tax (HOT) Fund at the previous Commissioner's Court Meeting toward the construction of this project, motion was made by Janice Jircik, seconded by Natalyn Royer, to go forward with the grant approved to be used in the beginning stages of the project. All in favor, motion carried.

At this time reporter Sue Hawthorne took a photo for the Progress with Director Thompson presenting the \$10,000 check to Cheryl Shaw with all AMDD directors and members representing the Chambers County Historical Commission included. Ms. Shaw gave a statement to Reporter Hawthorne that the Chambers County Historical Commission greatly appreciated AMDD supporting their project.

Agenda Item 3: General discussion, updates, etc.

a. Director Stults

- I. Director Stults informed the directors that he and Annette Abernathy had attended the Chambers Liberty County Navigation District Board meeting this morning at 9:00 and presented an updated request for a portion of land to be used for parking boats and trailers for fishermen and kayakers. CLCND Directors approved and signed the permit giving AMDD the authority to use this land as requested. AMDD will now schedule a special director's meeting to finalize the permit for approval.
- II. Director Stults then gave an update concerning a request for signage provided by TxDot. He and Annette Abernathy met with Charles Kirby, TxDot Beaumont District Maintenance Supervisor, last week and presented a request for a sign to be erected showing directions to the Lake Anahuac Boat Dock as well as the Fort Anahuac Boat Dock and a sign at the corner of Miller Street and FM 563 showing general directions to Public Boat Docks. He will present our request to Omar DeLeon, TxDot Area Engineer, and get back to us as soon as he has information available.
- III. No new information was available concerning the repair of Main Street by Chambers County, although Director Stults stated that they have already made some repairs by filling in areas with crushed concrete. As soon as the project is underway, more discussion will be held.
- IV. Director Stults and Annette Abernathy met AISD High School Principal Eric Humphrey and AISD Teacher Hillary Otto at the boat dock location. They were accompanied by

five students from AISD that were interested in helping in any way possible as a community service project for AISD. Mr. Stults asked the students to present ideas of what they thought would be a good direction to expand on the project in the future for the community. He also stated that they could possibly help with cleanup of trash and debris. The students were very receptive to this project and will wait for more direction from Mr. Stults at a later date when the project is underway.


- V. Director Stults gave an overview of his conversation with Entergy concerning lighting of the area around the dock. He worked with Nathan Miller, Distribution Design for Entergy, on site. They agreed on setting three poles with security lighting on two. Mr. Miller sent over a cost analysis for this job that will be presented to the directors for their review. Directors agreed this topic should be included in the special meeting to be set later this month.
- b. Director Thompson stated that he had presented a map to Mr. Richard Lassiter for his review to specify what area of land he would consider allowing AMDD to obtain. He marked an area for AMDD consideration and was to meet back with Mr. Thompson last week; however, Mr. Lassiter was unable to make the meeting. Director Thompson stated that he will continue to talk with Mr. Lassiter and get back to directors as soon as he has more information.
- c. Concerning the boat dock/kayak launch, Annette Abernathy informed the directors that she had talked with Robert Reeves, contractor for Berdena Management Group, this morning. She presented a timeline schedule that he had just sent over showing that form-up and pouring of the boat ramp would begin on April 23, 2018. He stated that the project should be complete on May 13, 2018.

Agenda Item 4: A discussion then ensued concerning the necessity to appoint a Finance Officer, adopt a change in the budget for fiscal year-end and a review for the audit in the fall. All this discussion was based on recommendations from Mr. Gary Ratliff, auditor for AMDD. Motion was made by Director Janice Jircik, seconded by Director Thompson, to appoint Director Natalyn Royer as AMDD Finance Officer and to commit funding for her training as required. All in favor, motion carried. Director Royer then presented the board with a revised budget changing the accounting fiscal year for AMDD to year-end. Motion was made by Director Jircik, seconded by Director Stults, to adopt the new year-end budget as presented. All in favor, motion carried. Director Royer than informed the board that Mr. Gary Ratliff had stated that AMDD might consider having a review of their financials on a yearly basis with an actual audit every 3rd year. Motion was made by Director Jircik, seconded by Director Royer, to review AMDD financials yearly with an audit performed every 3rd year. All in favor, motion carried.

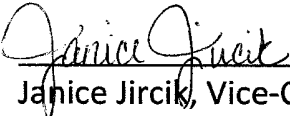
Agenda Item 5: After a review of the minutes for March 20, 2018, Director Thompson stated that when referring to N Main Street, location of the boat dock/kayak launch, to omit the N representing North as that is incorrect. Motion was made by Director Royer, seconded by Director Jircik, to approve the minutes, with correction noted, as presented. All in favor, motion carried.

Agenda Item 6: After review of the accounts payable and bank statement for March 2018, motion was made by Natalyn Royer, seconded by Janice Jircik, to approve the statements as presented. All in favor, motion carried.

Agenda Item 7: There being no further business, meeting adjourned at 7:00 p.m.



Danny Thompson, Chairperson

ATTEST:


Janice Jircik, Vice-Chairperson