

Anahuac Municipal Development District
Minutes
Regular Meeting
August 19, 2025

PRESENT:

Janice Jircik
Michael Morehead
Sean Perry
Kenneth Miller
Monica Rodriguez

Chairman
Vice-Chairman
Secretary-Treasurer
Member
Member

GUESTS:

Patrina Pelton-Smith
Idua Olunwa
Dr. Ira Echols
Annette Abernathy
Chris Jircik

CEO - Business of Charity
Extension Agent/Chambers Co.
AMDD Action Committee
AMDD Office Manager
Citizen

Agenda Item 1: Vice-Chairman Michael Morehead called the meeting to order at 6:05 p.m. with a quorum present.

Agenda Item 2: No comments presented from citizens.

Agenda Item 3: After review of the regular minutes for July 15, 2025, motion was made by Director Miller, seconded by Director Jircik, to approve the minutes as presented. All in favor, motion carried.

Agenda Item 4: Upon review of the accounts payable and bank statement for July 2025, motion was made by Director Jircik, seconded by Director Perry, to approve the accounts payable and bank statement as presented. All in favor, motion carried.

Agenda Item 5: Idua Olunwa , Extension Agent for Chambers County, gave an informational summary of grants available for up to \$10,000 for repairs of homes for qualifying applicants over 62 years of age and for loans up to \$40,000 at low interest for home building and repairs for eligible applicants through USDA.

Directors requested Mr. Olunwa prepare a list of qualifications needed for both the grant and loan so AMDD can prepare a flyer and give to interested citizens.

Agenda Item 6: Patrina Pelton-Smith, CEO and founder of The Business of Charity, gave an informative overview of the grant opportunities that she would provide for AMDD. Directors were interested in her suggestions and the help she could provide to obtain grants for projects for AMDD. Directors would take into consideration this endeavor.

Agenda Item 7: The TML Economic Development Conference has been set for November 13-15, 2025, in Bastrop, Texas. Director Miller and Director Perry stated they would like to attend this year's conference.

Agenda Item 8: Motion was made by Director Rodriguez, seconded by Director Jircik, to replace the office printer/scanner. All in favor, motion carried.

Agenda Item 9: Discussion, updates and possible action:

- a. Certificate of Deposits/Checking Account – Annette Abernathy reported that the two \$100,000 CD's have been issued at Stellar Bank. All paperwork is complete for moving the remaining AMDD funds to Anahuac National Bank at which time two CD's for \$100,000 each will be purchased and the remaining funds put into a money market checking account.
- b. The Challenge Coins have been received and were presented to the directors. All directors were very pleased and discussed opportunities to present the coins to different organizations or citizens.
- c. Sidewalks – Grant Possibilities – No further information was available at this time.
- d. Security cameras and no dumping signs have been received to be placed at the Anahuac Boat Dock. Installation of these items will now be discussed with the City of Anahuac.
- e. Animal Shelter – The first meeting for the shelter will be Thursday, August 21, 2025. Committee members are: Director Janice Jircik and Annette Abernathy representing AMDD, Kolby Chambliss, Amber Ayers, and Kenny Kathan representing the City of Anahuac, and Rhonna Perry and Brenda Mills representing Helping Paws. The location of the new animal shelter is tentative until the land can be secured. Requirements

and needs for the building will be the primary agenda for the first meeting.

- f. Future Projects: No future projects were discussed; however, a synopsis of the Job Training Program was discussed since inception in 2023. Directors requested that \$25,000 be placed in allocated funds for year 2026.
- g. Agenda Item 10: There being no further business, meeting adjourned at 8:25 p.m.



Janice Jircik
Chairman

ATTEST:



Michael Morehead
Vice-Chairman